

Registering your email address to receive agendas and minutes of meetings and other notices via email

Those owners that are not currently receiving agendas and minutes of meetings and other notices via email are requested to complete the Email Notification Authority attached to this notice and return such to the strata managing agent to help reduce future mailing and photocopying costs of your strata scheme. Once submitted, the strata managing agent will update its records so that future notices and minutes of meetings and other notices can be forwarded to you via email.

Should you have any questions regarding the above matter, please do not hesitate to contact your strata managing agent.

Yours sincerely,

KARA SEYMOUR Strata Manager

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E-MAIL NOTIFICATION AUTHORITY

In accordance with Section 263 of the Strata Schemes Management Act 2015 on Electronic Transmission of Notices

I/We _____ being the owner/s of Lot/Unit _____ authorise the Owners Corporation of Strata Plan 64807 to forward agendas and minutes of meetings and other notices electronically to the email address listed below.

PLEASE PRINT YOUR EMAIL ADDRESS BELOW Note:

For owners in a large strata scheme only (i.e., with more than 100 lots excluding utility lots), this authority constitutes an on-going request to receive the minutes of general and strata committee meetings via email until further notice.

(1) Email address for correspondence, meeting notices & minutes.

PLEASE PRINT YOUR EMAIL ADDRESS BELOW

Email Address: _____

(2) Email address for levy notices

Email Address: _____

(PRINT) Signed Lot/Unit Date _____ Name

Please return your completed Email Notification Authority to BCS Strata Management Pty Ltd